Quethiock Parish Council
Minutes of the Annual General Meeting held on 7th July 2026
at Quethiock Parish Hall at 7.00pm

Present: Councillors: John Blatchford (Chair), Steve Hobbs, John Warren, David Glanville Abigail Ryan (nee Sidebotham) and Alison Jeffrey. Clerk: Matthew Wald.

Apologies: Cllr Kevin Hoare

In attendance: Cornwall Councillor Jim Gale, several members of the public

1. Play Equipment:

Prior to the formal meeting, those present inspected the site of the play equipment, in the field adjacent to the school playground. The Clerk explained that he had had a meeting with Mr Riggs, the headmaster, who will consider what equipment he thinks would be most suitable And send the Clerk his ideas. The party then adjourned to the Hall where

The Chairman opened the formal meeting, as follows:

2. Declarations of Interest: None

3. Approval of Minutes of the meeting of 18th May 2026:

The Council approved the minutes of the meeting of 18th May 2026 (proposed Cllr Hobbs, seconded Cllr Glanville)

4. Matters Arising from the Minutes of the meeting of 18th May 2026:

4.1 Cemetery bench (minute 4.1): The Clerk will order the recycled plastic planks to refit the bench, for delivery to Cllr Warren (who will fit them). **Action Clerk**

5. St Hugh's Church

5.1 Mary-Ann Parsons and Richard Winstone explained the plans for the church alterations, for which a faculty has now been granted. They are intended to make the church more accessible, improve presentation of heritage items, and make the church better fitted for use as a community space, while preserving its appearance and atmosphere. This will include introducing a water supply and drainage via the paths (to avoid interfering with graves), moving the kitchen and adding a lavatory, setting up broadband, and internal rearrangements.

5.2 It was emphasised that no works will be started until after the three weddings which are currently in the pipeline. Further, the cost is likely to be in six figures and will need grant funding as well as local fundraising. There will be a breakfast meeting on 25th July to which all parishioners are invited to explain this in detail. The Clerk will publicise this via the email list. **[now done].**

5.3 The Parish Council was asked (a) to write a letter supporting these proposals (to encourage potential grant funders); and (b) to fund a heritage noticeboard in Quethiock village. The Chairman asked that the Council be sent a proposal to consider.

6. Cormac issues:

Cllr Gale noted that his efforts had now resulted in Clapper bridge being repaired. As to the flooding/road damage near Hammett Cottage, there had still been no action from Cormac, but he is continuing to press for it.

7. Planning:

The Council had prior to the meeting supported application PA26/02690 (Annex at Goodmerry Park, Quethiock).

8. Parish Hall:

Cllr Jeffrey reported that the Hall continues to be busy. She asked that there be a gate between the playing field and the storage sheds to facilitate moving equipment between the two. Subject to the school approving this, the Clerk is to arrange for this to be done, by cutting out a section of the fence and converting it to a wicket gate, at the cost of the Community Benefit fund – estimated cost £100 odd.

9. Community Area Partnership

Cllr Blatchford reported that he had attended the latest meeting. There was a talk from SW Highways about the trerulefoot-Liskeard section of the A38. Their recommendations for safety improvements had been turned down on cost grounds. They are now trying to come up with alternative proposals.

The Chairman also mentioned a recent change to planning procedures such that developments for less than nine dwellings will no longer be “called in” to the planning committee.

10. Cornwall Council:

Cllr Gale gave a resume of developments at Cornwall Council. Live issues include the pressure to facilitate house building, a target to improve recycling rates further from 52% to 65%, emergency planning in the light of the damage caused by Storm Goretti, a more realistic budget for maintaining painted road markings (up this year from £40,000 to £245,000, against a backlog estimated at £2m).

11. Community Benefit Fund:

The Clerk is awaiting the County Land Agent’s contact details so he can speak to him about a possible car park site. **Action Cllr Hoare**

12. Financial:

12.1 Current financial position: The Clerk had circulated a summary of the current balances *[see Appendix 1 to these Minutes]*

12.2 Audit Report: The Clerk had circulated the 2025-26 Internal Audit Report which was approved by the Council (proposed Cllr Jeffrey, seconded Cllr Glanville).

12.3 Standing Orders: The Audit Report had recommended that the Council review its Standing Orders. The Council had done so and considered that no change was required. The Council therefore approved the current version (proposed Cllr Jeffrey, seconded Cllr Glanville).

12.4 IT Policy: The Clerk had drafted and circulated an It Policy. This was approved by the Council (proposed Cllr Jeffrey, seconded Cllr Glanville).

12.5 Banking: The Clerk reported that he and the Chairman had now "road-tested" the procedure for approving online payments, and it will now be rolled out to the other signatories, Cllrs Hobbs and Warren.

13. Public Participation:

Mary-Ann Parsons mentioned that there would shortly be a planning application for an extension in respect of Trehunsey Cottage

14. Any Other Business:

14.1: Cllr Jeffrey asked the Udys to mow the lawn outside the Hall. The Council approved payment for this.

14.2 Cllr Jeffrey also asked that the grass etc be cut back around the "Quethiock" sign at the east end of the village – the clerk will deal with this. **action Clerk**

14.3 Cllr Jeffrey also said that a manhole cover in the road outside the flats is sinking into the road surface and in danger of collapse and needs reporting.

14.4 Cllr Blatchford said he would re-order pads for the Quethiock defibrillator. **action Cllr Blatchford**

There being no other business, the meeting concluded at about 9.00 pm.

Next meeting: Tuesday 22nd September 2026 at 7pm in the Parish Hall.

Signed Chairman……Dated……

Appendix 1: Financial Summary

Current financial position as at 2nd July 2026:

i. Instant Access (deposit) account:		**£17,469.50**
ii. Community (current) account:	**£**2,764.55	
Less due to 31st July	£(1,624.00)	
Net:		**£ 1,140.55**
iii. Community Benefit Account:	£19,961.39	
Of which unallocated		**£18,213.99**

Total:	**£36,824.04**